

Instructions for filling up Application form for Obtaining provision Registration Certificate

(To be filled in Duplicate)

Instruction:

1. Write/type in block (Capital) letters:
2. Fill up whichever is applicable.
3. Use English alphabets/Assamese while filling up blocks (to help computerisation). Leave on blank after each word.
4. While filling the form, use the following procedure:
5. i. Name of unit: e.g. KAMAL ENTERPRISES

K	A	M	A	L		E	N	T	E	R	P	R	I	S	E	S
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ii. Pin Code e.g. 781021

iii. Date, e.g. 1st January'04.

iv. Quantity (Kg.)

v. Amount (Rs. in thousand) e.g. 5,000/-

vi. Fill up appropriate codes in the blocks wherever applicable

Example 1: Yes-2, No-2, if not applicable fill up-3

Example-2: Category: SSI-1, ANC-2, Tiny-3, SSSBE-4, And EOU-5, if tiny fill up-

6. Block Boxes (*) are to be filled by office.
7. Applicant should sign all copies.

**GOVERNMENT OF ASSAM
DIRECTORATE OF INDUSTRIES & COMMERCE ASSAM
BAMUNIMAIDAN GUWAHATI-21**

**Application form for provisional Registration as Small Scale Industries
(To be filled in Duplicate)**

1. Name of unit/Application

2. Address for Communication

Telephone Pin Code

3. Category of Unit
SSI-1/ANC-2/SSSBE-3/Tiny-4/EOU-5

4. Location
Village/ Town
Post Office
District
State

5. Type of Organisation
Proprietary-1/Partnership-2/ Private-3/ Co-Operative-4/ Others-5

6. Nature of Activity
Manufacturing/ Assembling-01/ processing-02/ Job Work-04/
Repairing/ Servicing-08

7. Main items of manufacture/Activities
(1)Name

Code

(ii)Name
Code

(iii)Name
Code

(iv)Name
Code

(v)Name

Code

8. Investment in fixed Assets (Rs. in 000).

(i) Land

(ii) Building

(iii) Plant & Machinery

(iv) Other fixed Assets

Total

9. Investment in plant and Machinery

(Original value Rs.in 000)

Note. Should exclude items whose value is not taken into account while computing the investment please enclose project profile in case value exceeds Rs.40 lakhs.

10. Power Load

H.P.

(1 H.P.=0.795 kw)

K.W.

11. Employment

(a) Managerial & Office Staff

(b) Supervisory and workers

12. Date of Commencement of Production (Estimated)

Date

Signature of Applicant (Authorised Person)

Name of Proprietor/Partner/Managing Director

FOR OFFICE USE ONLY

Application No.

NIC Code

Block Code

District Code

State Code

Location of Unit

Conforming-1/Non Conforming-2

Whether the items of manufacture/Activity require an Industrial Licence, If yes-1, If No-2

No Industrial Licence is required for items listed in Schedule-2 of Licensing notification dated 25-7-91 if the unit employees less than 50/100 workers with without power.

